



## COMMISSION REGULAR MEETING AGENDA

September 12, 2023

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 639 426 056#

### ORDER OF BUSINESS

10:30 a.m.

#### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

#### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

#### 4. SPECIAL ORDERS OF THE DAY

#### 5. EXECUTIVE DIRECTOR'S REPORT

#### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, September 12, 2023. **(Please be advised that public comment is limited to topics related to the conduct of the Port only.)** You will then be provided with instructions and a link to join the Teams meeting.

**3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location:** To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

**For additional information**, please contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

**8. CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

- 8a. Approval of Minutes of the Special Meeting of August 1, 2023, and the Regular Meeting of August 8, 2023. **(no enclosure)**
- 8b. Approval of the Claims and Obligations for the Period August 1, 2023, through August 31, 2023, Including Accounts Payable Check Nos. 949479 through 949988 in the Amount of \$9,006,164.15; Accounts Payable ACH Nos. 057399 through 058328 in the Amount of \$60,115,377.14; Accounts Payable Wire Transfer Nos. 016120 through 016136 in the Amount of \$10,457,885.75; Payroll Check Nos. 208347 through 208788 in the Amount of \$170,431.50; and Payroll ACH Nos. 1149070 through 1153808 in the Amount of \$15,361,693.56, for a Fund Total of \$95,111,552.10. **(memo enclosed)**
- 8c. Monthly Notification of Prior Executive Director Delegation Actions August 2023. **(memo enclosed – No action, for information only)**
- 8d. Authorization for the Executive Director to Advertise, Award, and Execute a Major Works Construction Contract for the Telecommunication Meet Me Room Fiber Project at Seattle-Tacoma International Airport and to Use Port of Seattle Crews for Construction Activities, in the Requested Amount of \$7,997,000 and Estimated Project Budget of \$21,700,000. (CIP# C800762) **(memo and presentation enclosed)**
- 8e. Authorization for the Executive Director to Prepare Design and Construction Bid Documents for the Utility Meter Networking Project in the Amount of \$4,200,000 and an Estimated Total Project Cost Not-to-Exceed \$35,525,000. (CIP# C801240) **(memo and presentation enclosed)**
- 8f. Authorization for the Executive Director to Execute a Contract for Financial Advisory Services for Five (5) Years with the Right to Extend for Up to Five (5) Additional Years, for a Potential Total of Ten (10) Years at an Estimated Cost of \$7,500,000. **(memo enclosed)**
- 8g. Authorization for the Executive Director to Increase Funding for the Interim Westside Fire Station Project at Seattle-Tacoma International Airport in the Amount of \$500,000, for a New Total of \$10,888,000, to Settle All Claims and Close Out the Project. (CIP# C800876). **(memo enclosed)**

**10. NEW BUSINESS**

- 10a. (Number Not Used.)
- 10b. (Number Not Used.)
- 10c. Order No. 2023-13: An Order Establishing the Airport Workforce Conditions Committee as a Port of Seattle Commission Ad Hoc Committee. **(order enclosed)**

- 10d. Authorization for the Executive Director to Execute a Design Agreement and All Other Documents Associated with the US Army Corps of Engineers for the Preconstruction Engineering and Design Phase of the West Waterway Channel Deepening Project, and to Authorize the Preconstruction Engineering and Design Phase of the West Waterway Channel Deepening Project, Including Execution of Outside Services Contracts and Service Directives, in the Estimated Amount of \$4,000,000 and a Total Authorized Project Amount of \$5,650,000. (CIP# C800593) ([memo](#), [agreement](#), and [presentation](#) enclosed)
  
- 10e. Authorization for the Executive Director to Proceed with Design and Construction for the T91 Trail Bridge Removal and Segment Widening in the Requested Amount of \$1,475,000 and a Total Estimated Project cost of \$1,525,000 (CIP# C801192) ([memo](#) and [presentation](#) enclosed)

## 11. PRESENTATIONS AND STAFF REPORTS

- 11a. Post International Arrivals Facility Airline Realignment Program Status Briefing (CIP #C801158). ([memo](#) and [presentation](#) enclosed)
  
- 11b. 2023 Port of Seattle Affirmative Action Program. ([memo](#) and [presentation](#) enclosed)

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT